



Position: Warehouse Associate/Order Picker (Permanent)
Hours: Afternoon Shift (Monday–Friday, odd Saturdays from 11:00 a.m. – 7:30 p.m.)
Hourly Rate: \$15.75
Location: 35 Orlando Avenue, Richmond Hill, Ontario, L4B 0B4
Application Deadline: October 16, 2020

Without knowing it, millions of people wear apparel and accessories distributed by alphabroder. Consumers may not recognize the company's name, but clothiers and promotional agencies certainly do. Whether the item is a company golf shirt, a T-shirt from a rock concert or a souvenir shirt from a vacation destination, chances are it has passed through one of our many Distribution Centers across North America.

In 2017, alphabroder® and Prime Line® merged to create the industry's first true 'One-Stop-Shop' for promotional products - raising the bar on convenience, service and solutions. And expanding alphabroder's product and service offering to include hard goods.

We are currently looking for Order Pickers for the afternoon shift (Monday–Friday from 11:00 a.m. – 7:30 p.m.) in the Distribution department. Reporting to the Outbound Supervisor, the ideal candidates will have experience in working in a warehouse environment.

Key Responsibilities:

- Pick and pack and work on your feet for the duration of the shift
- Attention to detail for Order Accuracy a MUST
- Follow instructions as to location and quantity on the pick ticket
- Fill out SKU on order
- Fold and place garments in carton/envelope
- Circle quantity picked for each SKU
- Follows all company rules and policies
- Keep work area clear of debris and dirt
- Discard empty cartons/plastic and other debris
- Re-fold and sort garments in pick locations (when leaving location)
- Taping cartons

Qualifications Job Requirements:

- Completion of Grade 12
- Should be organized, detailed and accurate
- Ability to take direction in a fast-paced environment
- Ability to work well with others
- Previous Warehouse experience an asset
- Good English written and verbal communication skills
- Ability to pay attention to detail
- Use of 5 step ladders
- Lifting up to 30 LBS
- Able to walk 3 flights of stairs (from time to time)

How to Apply:

Interested applicants please submit your resume and cover letter to the alphabroder Human Resources Department by emailing hr@alphabroder.com or visiting www.alphabroder.ca/careers. When applying to the job opportunity, please indicate in the email subject line “**Warehouse Associate/Order Picker - Application**”.

We Offer: benefits after 3-month probation, product discounts, training, annual safety shoe reimbursement, free parking, local transit available

It is the policy of alphabroder, as an equal opportunity employer, to attract and retain the best qualified people available, without regard to race, colour, religion, national origin, gender, sexual orientation, age or disability.

Accommodation is available for applicants, including those with disabilities, throughout the recruitment process. Please contact Human Resource- at (905) 787-5673.

We thank all applicants for their interest in advance and advise that only candidates being considered will be contacted. **No telephone calls or agencies please.**